

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: June 14, 2023

COMMISSIONERS COURT

Meeting Date: June 26, 2023

JUN 26 2023

Submitted By: Ralph McBroom

Approved

Department/Office: Purchasing

Signature of Director/Official: _____

Agenda Title:

Consider and approve renewal of RFP 2021- 401 Insurance Consultant

Public Description (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

Consider and approve renewal of RFP 2021- 401 Insurance Consultant with Holmes Murphy at current pricing. This is the second renewal of four renewals.

(May attach additional sheets if necessary)

Person to Present: Ralph McBroom

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: Action Item (Action Item, Workshop, Consent, Executive)

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

Please Inter-Office All Original Documents to County Judge’s Office Prior to Deadline & List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

County of Johnson, Texas

Ralph McBroom, CPM.
Purchasing Agent
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Kristi Shaw
Assistant Purchasing Agent
kshaw@johnsoncountvtx.org

June 14, 2023

Holmes Murphy & Associates
12712 Park Central Drive, Suite 100
Dallas, TX 75251

RE: RFP 2021-401 Insurance Consultant

Dear Ms. Rickman,

Our contract with Holmes Murphy & Associates will expire July 24, 2023. Johnson County would like to exercise our option to renew with your firm for another year at the same pricing pending your agreement and Commissioners Court approval. The new contract dates will be July 25, 2023 through July 24, 2024.

Please sign below and return to me via email at kshaw@johnsoncountvtx.org.

Sincerely,

A handwritten signature in blue ink that reads "Ralph McBroom".

Ralph McBroom C.P.M.
Johnson County Purchasing Agent

Yes, I wish to renew: Julie Rickman Date: 06/15/2023

No, I do not want to renew: _____ Date: _____